



2018 CAPA ANNUAL GENERAL MEETING

Minutes

Saturday, July 21, 2018, 10:00 AM CST
in the auditorium of the
Cliff Wright Library (Lakewood Civic Centre),
1635 McKercher Drive,
Saskatoon, SK.

1. **Attendance:**

Members signed in	12
Proxies	51
Total	63

Quorum of 25 was attained

2. The meeting was called to order by the President at 10:10 AM CST

3. **Motion:** To approve the Agenda

Moved: Mike Breakey

Second: Len Suchan

Motion Carried

4. The President introduced the members of the Board of Directors who were present as well as District Rep who was present,

5. The Secretary read the Minutes of the 2017 Annual General Meeting

(Addendum A)

Motion: To approve the minutes of the 2017 Annual General Meeting

Moved: Mike Breakey

Second: Len Suchan

Motion Carried

6. The President gave his message to the Association:

7. The Treasurer, Len Suchan, gave the year end report. (posted on the website and in Canadian Camera, **Addendum B**)

Question: on increase in bottom line from December to June.

Answer: Result of receipt from 2017 Ottawa Conference

8. CAPA Honours 2018:

FELLOWSHIP HONOUR, FCAPA

Lance Gitter
CAPA Member

Henry Schnell
CAPA Secretary

ASSOCIATE FELLOWSHIP HONOUR, AFCAPA

Jim Hatch
CAPA Member

MAPLE LEAF HONOUR, MCAPA

Janet Crawford
CAPA Member

Peter MacLean
CAPA Member

9. Election of CAPA Executive for the term 2018 - 2020.

The list of those running was read out by the current President.

Atlantic Zone Director – Michiko Nishijima, FCAPA
Quebec Zone Director – Alain Dubeau
Ontario Zone Director – Glenn Bloodworth
Pacific Zone Director – Lynda Miller
Director of Photographic Imaging – Bob Ito, FCAPA, Hon. FCAPA
Director of Competitions – Sheldon Boles, FCAPA
Director of Education – Michael Breakey, FCAPA
Director of Membership – Kayla Stevenson, ACAPA

Note:
Prairie Zone Director – vacant

As there were no contested positions, the current secretary cast a single ballot for the Association.

10. Motion: To adjourn

Moved by at 10:40 AM CST

Addendum A.

2017 CAPA ANNUAL GENERAL MEETING

Minutes

Friday, June 30th, 12:30 PM EDT

Room T117 (Building T)

Algonquin College

1385 Woodroffe Ave

Ottawa, ON

11. **Attendance:** Members signed in 29
Proxies 16
Total 45

Quorum of 25 was attained

12. The meeting was called to order by the President at 12:35 PM EDT

13. **Motion:** To approve the Agenda

Moved: Len Suchan

Second: David Ingoe

Motion Carried

14. The President introduced the members of the Board of Directors who were present as well as District Reps who were present, the editor of Canadian Camera and web manager - Sheena Wilkie, David Haggerty – Co-chair of the event and a past president of CAPA, Val Davison – past president of CAPA and currently chair of the Honours committee, Jacques Mailloux – past president of CAPA . Of special note: Henry & Arlene Winkleman – US representatives – whose anniversary it was the previous day.

15. The Secretary read the Minutes of the 2016 Annual General Meeting (**addendum A**)

Motion: To approve the minutes of the 2016 Annual General Meeting

Moved: Sheena Wilkie

Second: Sheldon Boles

Motion Carried

16. The President gave his message to the Association (**addendum B**).

17. The Treasurer, Len Suchan, gave the year end report. (posted on the website and in Canadian Camera)

Questions from the floor on the profitability of advertising in CCM and whether there are, or will, be advertising revenues from the new website were fielded by the treasurer.

Rod Trider advised that advertising will be available on the new website (only up for a month with some tweaking to come) as soon as advertising packages are developed.

A PDF version of CCM will be sent to clubs. This is for their members and not for general dissemination.

18. CAPA Honours 2016 – 2017, previously presented, were read out by the Secretary. Presentation to be done at the Banquet Of those Honours not previously presented during the year (**addendum C**). Note: Certificates of Appreciation were awarded at the Banquet to Michael Breakey and Jacques Mailloux. These were not on the list of Honours.

The Secretary also mentioned that applications and presentations can be made at any time during the year. The information is on the website.

19. Election of CAPA Executive for the term 2017 - 2019. (**addendum D**)

The list of those running was read out by the current President.

As there were no contested positions, the current secretary cast a single ballot for the Association.

- 20. Motion:** To adjourn

Moved by Larry Breitkreutz at 1:16 PM EDT

Addendum B

BALANCE SHEET			INCOME STATEMENT			
				June 30	Budget	Dec. 31
ASSETS:		\$	REVENUES:	2018	2018	2017
				\$	\$	\$
Bank - Kelowna	73,855		Memberships	26,655	61,000	61,104
Bank - Abbotsford	21,140		Advertising	5,400	20,000	19,671
Bank - Savings	20,033		Donations & Income	1,224	2,700	4,983
Total Bank		115,028	Insurance Commission	320	-	-
			Education Programs	-	-	-
			Judging Course	22,041	34,200	16,733
Accts Rec. - Advertisers	5,160					
Accts Rec. - Karelo	-					
Accts Rec. - PayPal	1,905					
Accts Rec. -2017 Conference	-		Total Revenue	55,640	117,900	102,491
Accts Rec. -2019 Conference	5,000					
Total Accts. Rec.		12,065				
Office Equipment		4,523	EXPENSES:			
			Office Expenses	6,971	13,500	11,937
			Website Maintenance	2,905	9,500	6,366
			Website Development	-	3,000	11,772
Scholarship Fund - G.I.C.		14,827	Competition & Exhibitions	1,420	2,500	3,576
			Executive & Directors	1,203	15,000	15,195
Total Assets		<u>146,443</u>	Magazine Costs	21,878	53,500	46,237
			Promotions	277	500	580
			FIAP Dues	628	650	615
			Zone Dues	1,452	3,250	2,997
			Insurance Expense	1,582	1,605	1,603
			Write offs for Assets	-	-	-
LIABILITIES			Education Program Costs	-	1,000	-
			Judging Course	9,237	13,680	6,793
Accounts Payable - Other	-					
GST payable	2,140		Total Expenses	47,553	117,685	107,671
Zone Dues payable	1,213					
Zone Dues - Prairie	2,105		OPERATING INCOME (LOSS)	8,087	215	(5,180)
Zone Dues - Quebec	974					
Total Payables		6,432	Conferences, Workshops	-	-	14,011
Prepaid Memberships		5,362	NET INCOME (LOSS)	8,087	215	8,831
Prepaid - Judging Courses		714				
Scholarships & Education Fund		12,397				
Equity		121,538				
Total Liabilities		<u>146,443</u>				